

Construction Traffic Management Plan (CTMP)

Salvation Army Hall Conversion

Project: Salvation Army Hall Conversion

Location: 6–8 Perrott Street, Treharris, CF46 5ET

Planning Ref: P/25/0325

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Introduction

This Construction Traffic Management Plan (CTMP) sets out detailed procedures for managing traffic during the Salvation Army Hall conversion. It ensures compliance with local authority requirements, prioritizes safety, and minimizes disruption to the surrounding community.

Objectives

The objectives of this CTMP are to: maintain safe access for operatives and visitors, control delivery traffic, prevent accidents, and ensure emergency access at all times.

Access Arrangements

Front Access: Reserved exclusively for operatives and visitors. No delivery vehicles permitted.

Rear Access: Dedicated for deliveries only. A temporary hardcore road has been installed to support heavy vehicles. All deliveries will be supervised by a trained banksman responsible

for guiding vehicles, preventing collisions, and ensuring compliance with site safety rules. Only one delivery will be allowed on site at a time. The rear gates will be permanently locked between deliveries to ensure no access for operatives, visitors or pedestrians.

Parking

There is no site parking. Operatives and visitors must use the public car park behind the site. No on-street parking is allowed to maintain emergency access routes.

Material Storage

Materials will be stored in a secure area near the rear access point. Layout will allow safe unloading and stacking. Fire safety measures include clear access to extinguishers and segregation of flammable materials. Hazardous substances will be labeled and stored in compliance with COSHH regulations.

Wheel Washing

A portable wheel wash station will be positioned at the rear exit. Maintenance schedule: daily inspection and cleaning. All delivery vehicles must use the wheel wash before leaving the site to prevent debris on public roads.

Traffic Flow & Safety

Delivery vehicles can access the site via a temporary hardcore road at the rear of the property. This will be done with help of a banks man. PPE standards: high-visibility vests, safety boots, and helmets for all personnel. Pedestrian and vehicle routes will be segregated using barriers.

Delivery Schedule

Deliveries will occur Monday–Friday, 08:00–17:00. No deliveries during school run times (08:30–09:15 and 15:00–15:45). A booking system will coordinate deliveries to avoid congestion. Suppliers must confirm arrival times with the site manager.

Emergency Access

A 3.5m clear route will be maintained at all times for emergency vehicles. This route will be marked with reflective signage. Emergency contacts and procedures will be displayed at the site entrance.

Risk Assessment

Hazards: vehicle-pedestrian interaction, reversing accidents, material spillage.

Mitigation: banksman supervision, strict segregation, PPE compliance, regular safety briefings. Monitoring: daily inspections and incident reporting to the site manager.

Site Layout Diagram (Front & Rear Access)

Rear Access: Deliveries Only

Front Access: Operatives/Visitors

Public Car Park

